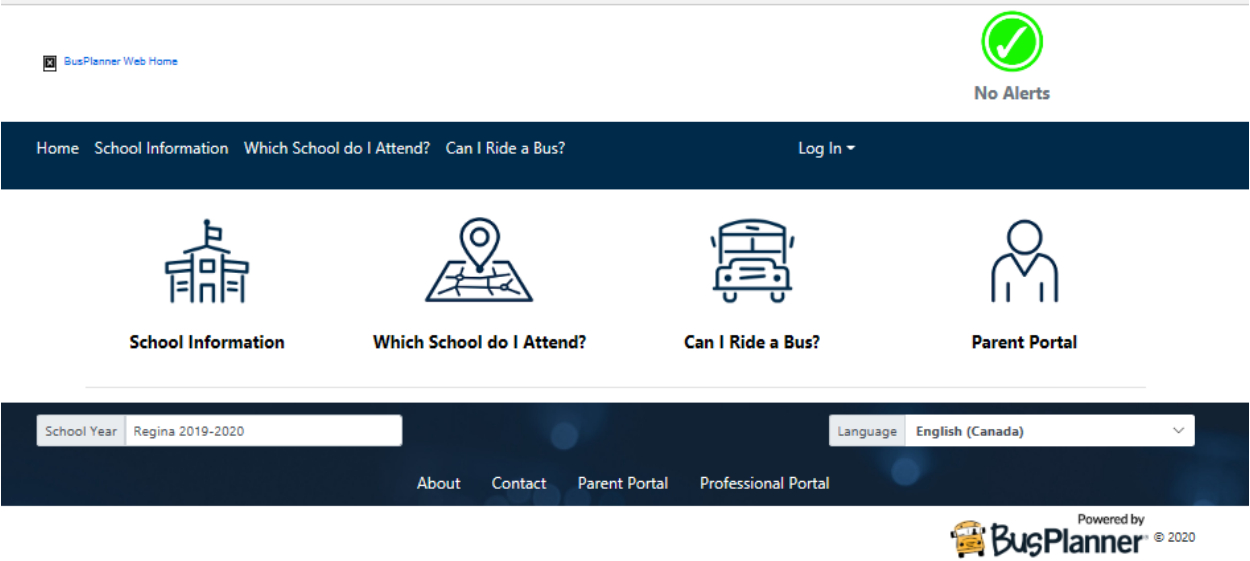




Dear Parents:

1. Go to the BusPlanner web site <https://regina.firststudentinc.com>
2. You will see this picture below:



3. Click on the Alert icon in the top right corner. If there are alerts, the list will populate.

Should you wish to “subscribe” to email alerts when a bus is delayed, you will need to access the Parent Portal. Once in the Parent Portal you will be invited to either login or create an account. The following steps will take you through Create Account process.

- Click on Create Account.
- You will be directed to enter an email address and password for your new account. As well you will need to respond to the Captcha in order to submit.

Create Account


Password Requirements

One upper case letter.
One lower case letter.
One special character(!&#\$%&@).
At least 8 characters

Email

Password

☐ I'm not a robot


INCAPTCHA
Privacy - Terms

Submit

Close

- Once you submit, a message will appear indicating an email has been sent to the address. You will need to login into your email and confirm your account before proceeding.
- Once you have confirmed your account, you can sign in and will see the following.

- In order to get the late notices, you will need to either add a student or setup My Subscriptions. Click on the icon for the task you wish to perform. The information screens are self-explanatory. To add a student, you will require a student ID which is issued by First Student Regina. Please contact their office for your unique ID. The Street Number is the number portion of your child's address.

- Once you have been successful in adding your student, you will be able to manage the balance of your subscription. You will also receive late email notifications if the bus is running late.

If you have any questions regarding the website, please call First Student at 306-721-4499 and we will be happy to help.

You can also contact our dispatch center from 7:00 AM to 5:00 PM each day at 306-721-4499 at any time to find out the status of a bus.

