



# LUTHER COLLEGE

## **Receipting**

Luther College, Regina issues official donation receipts in accordance with Canada Revenue Agency (CRA) guidelines which can be found here <https://www.canada.ca/en/revenue-agency/services/charities-giving/charities/operating-a-registered-charity/issuing-receipts.html>

Receipts will be issued for donations of \$20 or more. Donations of less than \$20 can be issued a tax receipt upon request.

Donation receipts will be issued in the name of the true donor as per the CRA. This means the name on the credit card or cheque will be the name on the receipt. <https://www.canada.ca/en/revenue-agency/services/charities-giving/charities/operating-a-registered-charity/issuing-receipts/what-you-need-know-issue-official-donation-receipt.html>

Please provide your full name and address in order to receive a receipt.

Receipts are issued by the President's Office under the direction of the Director of Development in consultation with the Finance Director and in accordance with the Gift Acceptance Policy developed by the Board of Regents.