

DATE RECEIVED BY OFFICE: \_\_\_\_\_



## PAYMENT FORM 2017-2018

**Completed payment form due by August 15 or may be subject to late fee**

<b>Student Name</b>		<b>OSA Student #/Student ID#</b>
		<b>Totals (please fill in amounts)</b>
<b>TOTAL CHARGES AS PER STATEMENT</b>		
Tuition Paid in full by August 17 (optional)	Subtract (\$150) Saskatchewan students only	
Tuition Paid 50% by August 17 (optional)	Subtract (\$50) Saskatchewan students only	
<b>Special Classes - only if chosen on student's course request form (these have been added to the students account and are part of the total charged on the statement)</b>		
Film	\$120 per class	
Physical Education (Grade 11 & 12)	\$120 per class	
<b>International Baccalaureate (IB) (non-refundable) – per year</b>		
▪ Grade 11 Diploma Program	\$340	
▪ Grade 12 Diploma Program	\$390	
▪ Grade 11 Certificate Program	\$190	
▪ Grade 12 Certificate Program	\$340	
<b>Subtotal</b>		
<b>TOTAL AMOUNT OWING</b>		

\*Please refer to the Financial Handbook for a complete breakdown of all fees:  
<https://luthercollege.edu/public/files/LCHS - Financial Handbook.pdf>

**PLEASE COMPLETE OTHER SIDE FOR PAYMENT OPTIONS**

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**Payment Options – Please choose one of the following,**

- 1) Payment in full by August 17 \_\_\_\_\_  
(or please choose option below)  
**Payment options are available for Saskatchewan students only. Not available to students starting in the second semester.**
- 2) One-half of the tuition by August 15  
Please complete credit card information \_\_\_\_\_ remaining 50% due Jan 15 \_\_\_\_\_  
below if paying by credit card
- 3) 8 Equal payments September - April \_\_\_\_\_  
**enclose a void cheque for PAP or fill in credit card information below**

Credit card and PAP Payments will be taken the 15<sup>th</sup> or 16<sup>th</sup> of each month.

**Please select payment option below**

Credit card payment \_\_\_\_\_ MasterCard or VISA (circle one)  
 Name on card \_\_\_\_\_  
 Card Number \_\_\_\_\_

Expiry Date \_\_\_\_\_  
 CSV code (3 digits on back of card) \_\_\_\_\_  
 Parents e-mail address: \_\_\_\_\_

Cheque # \_\_\_\_\_

Cash, Debit or credit card payments can be made in the Finance Office

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*There are several options to submit your completed form,*

- 1. Mail - Luther College High School  
1500 Royal Street  
Regina, SK S4T 5A5  
ATTN: Finance Office
- 2. Fax – 306-359-6962
- 3. Email – [tess.kossick@luthercollege.edu](mailto:tess.kossick@luthercollege.edu)
- 4. In person at the Finance Office

**Office Use Only**

Date Received: \_\_\_\_\_

Date	Approval Code	Date	Approval Code