



# The Student Village at Luther College Handbook 2021-2022

Thank you for choosing The Student Village at Luther College, our student residence, as your home away from home.

This handbook serves as a guide to answer any questions you may have about the Residence. If you need further clarification, please contact the Financial & Residence Services Office (LC 110) at 1-306-585-5333 or [luther.college.residence@uregina.ca](mailto:luther.college.residence@uregina.ca).

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## THE STUDENT VILLAGE AT LUTHER COLLEGE

The Student Village at Luther College features dorm-style accommodations with furnished, single occupancy rooms including laundry, internet and phone, and the convenience of an unlimited dining meal plan, which is required.

To live in the Student Village at Luther College, students must be enrolled in full-time or part-time studies at Luther College, the University of Regina, Campion College, First Nations University of Canada, Saskatchewan Polytechnic or any other post-secondary institutions.

## LUTHER COLLEGE STAFF

### Administrative Clerk

If you have any questions/concerns regarding The Student Village at Luther College, please visit the Financial & Residence Services Office (LC110) or contact Brenden Easton at 1-306-585-5333 or [luther.college.residence@uregina.ca](mailto:luther.college.residence@uregina.ca).

### **Residence Assistants**

The Residence Assistants (RA's) are university students who live in the Residence. The RA's are responsible for the day-to-day activities and needs of the students living in the Residence. They are available 24-hours-a-day, 7-days-a-week with two RA's always being on duty. The RA cell phone number is posted in the residence lobby. Please call for assistance and state your name and room number; do not text.

### **Senior Residence Assistant(s)**

Senior Residence Assistants (SRA's) are also university students who live in the Residence. The SRA's are responsible for supporting and mentoring the RA team as well as working closely with the Manager of Residence & Conference Services to plan Residence programming and respond to the needs and concerns of both the RA's and students in the Residence.

### **Manager of Residence & Conference Services**

The Manager of Residence & Conference Services, Rhonda Litzenberger, is responsible for working with the SRA's and RA's in the planning of Residence programming, offering support, and responding to residents and RA's/SRA's needs and concerns. Rhonda is located in the Financial & Residence Services Office (LC 110) or can be contacted at 1-306-585-5029 or [luther.college.residence@uregina.ca](mailto:luther.college.residence@uregina.ca)

### **Manager of Dining Services**

The Manager of Dining Services, Bob Crowe, and staff are responsible for providing students, faculty, and staff with healthy and nutritious meals. Each year, students living in the Residence are treated to a variety of special menus, as well as our regular menus.

If you have any allergies, special diet requirements, compliments or concerns, please talk to Bob. He is located in Office LC 103 or can be contacted at 1-306-585-5033 or [Luther.Cafeteria@uregina.ca](mailto:Luther.Cafeteria@uregina.ca).

### **Maintenance Department**

The Manager of Physical Plant, Andre Jarocki, and staff are responsible for performing routine maintenance, doing repairs, and all work to the Luther buildings. To send a work order, please go to <http://lcuofr.supportsystem.com/> and provide complete information for your request: who, what and where.

The Housekeeping Supervisor, Debbie Foreman, and staff are responsible for sanitation of The Student Village and Academic Wing on a daily basis. Residents are still responsible for cleaning up after themselves, ensuring the washrooms, shower rooms and lounge areas are kept clean and tidy.

### **Chaplain and Peer Chaplains**

The faculty and staff at Luther College represent many religious faiths and denominations, and we encourage you to explore your own spirituality. Our Luther Chaplain and Peer Chaplains are available to explore questions of faith no matter what your background is and encourage spiritual reflection through one-one one discussion, services, events, Bible studies, and retreats. Although you are not required to attend any of the events, you are encouraged to participate as they are fun ways to get to know yourself and other fellow students. Pastor Sean Bell is always available for conversations and can be contacted at [sean.bell@uregina.ca](mailto:sean.bell@uregina.ca).

### **THE STUDENT VILLAGE AT LUTHER COLLEGE CONTRACT**

Your contract with The Student Village at Luther College covers Fall & Winter semesters, starts on the day you sign the agreement or move in day, and ends 24-hours after your last final exam of each semester. All requests for alternate arrangements must be submitted to, and approved by, the Manager of Residence & Conference Services. If at any time during the semester your student status changes, you must inform the Residence Office

immediately.

NOTE: Luther College and the University of Regina campuses are closed during the Christmas break, and residents are expected to turn in their residence key/fob/card during this time. Any students living in the Residence for both the Fall and Winter semesters, may leave their belongings in their room over this holiday break, or can apply to stay and pay for the additional stay in the Residence over the Christmas break. No dining or other services are available during this closure.

## **RESIDENCE FEE PAYMENT**

The Student Village at Luther College fees are listed at [www.luthercollege.edu/residence/fees-meal-plan-pricing](http://www.luthercollege.edu/residence/fees-meal-plan-pricing). You are required to pay for your damage deposit and first month's rent upon arrival. Fees can be paid prior to arrival by visiting the Financial & Residence Services Office (LC 110), by contacting 1-306-585-5333 or 1-800-LUTHERU from 8:30 a.m. – 4:30 p.m., Monday-Friday. We accept cash, cheque, debit, VISA, or MasterCard.

If you arrive before the designated move-in day or stay past 24-hours after your last final exam, a daily fee will apply. Late arrival or early move-out does not affect your fees; however, no refund will be given.

### **Late Payments**

It is important to pay your fees as scheduled, as late payment penalties are applied to outstanding accounts.

**6 – 10 days:** Meal plan turned off

**11 – 29 days:** Locked out of room and \$25 late payment charge

**30 days:** Evicted from Residence

Your Residence contract may not be renewed if, during your stay in Residence, there have been two or more irregularities in your payments. "Irregularities" means returned cheques, late payments and/or outstanding debt. If you have an outstanding balance, you will not be able to register for courses the following semester, as a hold will be placed on your university account.

In accordance with University policy, your transcript and/or diploma will be withheld until you have paid all outstanding fees.

## **CHECK-IN & CHECK-OUT**

### **Check-In Procedure:**

A Residence Assistant (RA) will:

- take you to Financial & Residence Services Office (LC110) to pay your fees and sign your contract;
- show you to your assigned room and give you your room keys;
- review the Room Condition Report (RCR) with you;
- provide instructions to have a meal plan photo taken;
- answer your questions and provide a quick tour.

### **Check-Out Procedure:**

- check out with Residence staff within 24 hours after your last final exam;
- remove all of your possessions from the room & building;
- move all furniture back to its original location in your room, same as when you arrived;
- make sure the room is clean, tidy and undamaged;
- call a Residence Assistant to return your keys, provide credit card information for damage deposit refund, and forwarding address;
- Luther staff will assess your room within 2 -3 business days and then we will process any damage deposit transactions.

You will be responsible to pay for any uncleanliness, damages and/or missing items from your room including any items or glue stuck on walls, nails, screws or tacks driven into the walls or furniture, furniture not moved back, etc.

## **THE RESIDENCE BUILDING**

The Student Village at Luther College consists of eight quads on four floors. Each quad has:

- 26 to 28 rooms
- 8 to 10 separate shower rooms
- four separate washrooms
- a lounge with balcony and cable TV
- one storage room per floor (access through Residence staff)

\*Each furnished room contains:

- a single bed with mattress and mattress pad (sheets and bedding NOT included)
- two drawer units under the bed
- wall shelves
- desk with chair and 3-drawer unit
- a large clothes closet with 2 drawers below
- a night stand and power bar
- a large fresh-air window with blinds
- a waste basket
- smoke detector
- a phone with local phone service
- high speed internet access (wired and wireless)
- a ceiling heating/air conditioning unit with individual temperature control  
*(\*there are a few rooms with slightly different items)*

NOTE: Although your room is furnished, you will be required to bring sheets and bedding for your mattress (Single or Twin size, 36" x 78") and towels. Bedding and towels may be available for purchase (\$120 for a bedding package). Brooms, dustpans, and ironing boards are available for residents to use.

Students living on each quad are responsible for the condition and cleanliness of the common areas and lounges. Charges will be assigned to all students of a quad for uncleanliness, damages, and/or missing items from these areas.

### **The Cellar & Laundry Room**

Each resident has 24-hour access to The Cellar, which is a multi-use area located in the basement level of the Residence. There is cable TV, pool, foosball table, and air hockey table available to all residents. Microwaves in The Cellar kitchenette are also provided for residents to make snacks.

The Laundry rooms is accessible 24-hours-a-day, 7-days-a-week to residents, and there is no cost to use the machines. Please do not leave any running appliance (laundry machines or microwaves) and stay with your food/clothing until done with the appliance.

## **WHAT TO BRING FOR YOUR RESIDENCE ROOM**

### **Room Necessities:**

- Debit or credit cards, cheques (bring for your move-in if you have not pre-paid!)
- Identification cards, photo ID
- Personal/Tenant property insurance

- Blankets/Comforter for bed; Sheets (twin size/single size 36"x78"); Pillows/Pillowcases
- Towels, washcloths  
(Note: a new bedding package with a comforter, blanket, sheet set, pillow, pillowcase, 2 bath towels, and a facecloth are available for \$120.00 through Luther College. Please contact the residence staff in advance.)
- Alarm clock or app
- Headphones to listen to music, videos, etc.
- Calendar
- Laundry Basket
- Laundry Detergent and Fabric Softener
- Hangers
- Flashlight
- First-Aid Kit

### **School Supply Necessities:**

- Backpack/bookbag
- White printer paper
- Note paper
- Pens, pencils, highlighters
- Planning calendar or phone app (keep track of due dates, exams, and life)
- Eraser, dryliner
- Scissors, tape, ruler, glue stick, paper clips
- Stapler and staples
- Binders or folders
- Calculator
- Flash drive/USB to carry large computer files
- Cell phone and phone charger
- Laptop or computer, printer (you can print in the libraries, too)
- Other items as required by your area of study

### **Personal Item Necessities:**

- Deodorant/Antiperspirant
- Shampoo, Conditioner, Soap and a waterproof container to carry them to the shower room
- Toothbrush and toothpaste
- Hair styling products, comb, brush, hair dryer, hair iron
- Toiletries (tissues, lotions, scents, make-up, feminine products... please keep scents at a minimum for those with allergies)
- Housecoat or sleepwear and shower-shoes/sandals/flip-flops
- Prescriptions and medications with labels in original containers
- Nail clippers and file
- **Clothing**, jackets/hats/scarf/mitts, shoes/boots and underwear for all weather – weather info:  
<https://www.currentresults.com/Weather/Canada/Saskatchewan/Places/regina-temperatures-by-month-average.php>
- Room cleaning supplies (cleaning spray such as Windex & cloth)
- Garbage bags for your room (garbage can is provided in your room)

### **Optional Items:**

- Desk lamp, reading light
- Wall posters and Fun Tac (removable poster adhesive)
- Small room carpet (approx. 3 feet x 4 feet or smaller)

- Vehicle (be sure to apply for a UofR parking permit as soon as possible! – see page 7)
- Bicycle and bike lock (bike rack supplied)
- Surge protector extension cord
- Small video or music player with headphones
- Envelopes, Postage Stamps – if you plan to send mail
- Mini Refrigerator (under 4.5 cubic feet)
- Food snacks and sealed plastic bags/containers to keep them
- Books/Magazines
- Musical Instruments
- Sewing Kit – to fix clothing
- Games, cards
- Cold-air humidifier
- Room freshener spray
- Personal key chain (Luther provides a Luther lanyard on your keys)
- Clothing iron
- Touch-tone telephone (Luther does provide a basic local phone in your room)

There are a number of things that you **MUST NOT BRING** to The Student Village at Luther College including:

- Microwaves, toasters, kettles, or any cooking appliances (Some items are supplied in the kitchenette in The Cellar)
- Space heaters and air conditioners
- Candles, incense, open flame items (also avoid bringing hookah pipes and shishas)
- Furniture
- Halogen and torchiere style lamps that have hot light bulbs in use (fire hazard)
- Pets
- Large audio/visual equipment
- Weights and exercise equipment
- Illegal or dangerous items (examples: non-prescription drugs, weapons)

Please consider those who have allergies and sensitivities by avoiding or minimizing the use of:

- Heavily scented air fresheners and sprays
- Perfumes, fragrances and body scents
- Heavily scented cleaning products

If you have any questions or concerns, please call the Residence Office at 1-306-585-5333.

### **SMOKE-FREE CAMPUS AT THE UNIVERSITY OF REGINA**

Remember that you live on a non-smoking campus. City of Regina by-laws require all smoking activities to be outside and away from buildings. This includes tobacco cigarettes and vaping products that produce smoke/vapour in the air. Fire detection systems pick up heat or particulate in the air, they are not specific to what kind of particulate – even a small amount of dust, water vapour or smoke can set them off.

The University of Regina Smoke-Free Campus policy is in effect: <https://www.uregina.ca/policy/browse-policy/policy-GOV-100-010.html>

**“Smoking and the use of tobacco products is prohibited:**

- in all University buildings owned or leased;

- on owned or leased University property;
- on outdoor University areas used for sports, meetings or other gatherings;
- in University vehicles, or in vehicles parked on University leased or owned property.

Advertising or the sale of smoking and tobacco products on all University of Regina campuses is prohibited.

**Smoking definition: to inhale, exhale, burn, carry or possess lighted tobacco, cannabis (marijuana) or other herbal products, including cigarettes, electronic cigarettes (e-cigarettes), cigars, cigarillos, pipe tobacco, hookahs, or other products capable of being smoked, or to burn, vaporize or atomize any products for inhalation including tobacco or illegal substances (e.g. cannabis marijuana with the exception of marijuana used for medication purposes)."**

## OTHER IMPORTANT RESIDENCE INFORMATION

### Your Room

**Do not give out or duplicate your room key and/or fob.** If you lose your key and fob, please report it to any member of residence staff right away. A key/fob replacement cost of \$100.00 will be required; your lock will be re-keyed for security.

When leaving your room, make sure to close your window, turn off your lights, and lock your room door. Remember to turn off your wake up alarms if you are going to be away on a weekend!

### Insurance

You are responsible for insurance coverage on all of your personal possessions. Luther College assumes no responsibility for personal lost, stolen or damaged items under any circumstances.

### Parking and Bus Service

To apply for a parking spot, you must contact the University of Regina Parking Office at 1-306-585-5555; you can also apply online at <https://www.uregina.ca/parking/parking-permits/index.html> . Be sure to indicate that you are a Luther Resident.

There is a City of Regina bus stop in the parking lot on the south side of The Student Village at Luther College as well as other bus stops around the campus. For information on bus fares and schedules, visit the City of Regina's Transit Services site: <https://www.regina.ca/residents/transit/>

### Maintenance and Housekeeping

Students are prohibited from providing their own maintenance and/or alterations. You are responsible for the ordinary cleanliness of your room and all areas of Luther. To keep the Residence in proper working order, please make sure to do the following:

- Put all tied-closed garbage bags from your room into the large metal garbage can with the lid found in your quad kitchenette.
- Floor cleaning supplies can be found on each quad.
- Put rinsed empty drinking cans and bottles in the recycling bin on your quad for recycling.

If you notice something in need of repair, please fill out an online work order form found at <http://lcuofr.supportsystem.com/> or talk to residence staff.

### Dining Services

Each resident has a photo meal plan to identify them and their meal plan. You must present & scan your meal card at each meal. You cannot share your meals or meal plan with anyone, one meal plan per resident, and you are responsible to budget your chosen meal plan. If you have any questions about your meal plan, please talk with the Manager of Dining Services.

Food **must** be consumed in the Luther Cafeteria except for separately purchased items and approved bagged lunches. If you are unable to come to the Cafeteria because of an illness, you may arrange for food to be brought to your room; please contact your RA or a member of the Dining Services Staff to make these arrangements. Do not remove any food, cutlery and/or dishes or other items from the Luther Cafeteria without permission.

Please dress appropriately with clothes and shoes in the Luther Cafeteria, to help us have a comfortable environment for everyone. We request that you do not wear any of the following items in the Cafeteria: halter tops, bra tops, muscle shirts, short shorts, swimwear and sleepwear/pajama-like clothes. Luther Dining Services and Residence Staff have the right to request that anyone wearing clothing deemed as inappropriate or offensive leave the Cafeteria.

### Security and Guests

Each resident is responsible for any person that they let into the building at all times. **It is very important that you only let people you know into the building. Never open a security door to a stranger or prop open any doors.** If you notice a person hanging around the Residence, who is not the guest of yourself or another resident, please report them immediately to the Residence Staff.

If you wish to invite a friend or family member to stay overnight, you must get permission from your RA and/or the Manager of Residence & Conference Services. You are responsible for your guest. Any guests acting inappropriately will be asked to leave the premises immediately and you will be held responsible and/or fined for any unacceptable behaviour or damages caused by your guest.

### Residence Mail and Telephone:

Your mailing address is:

**YOUR NAME**

**Luther College**

**3737 Wascana Parkway**

**Regina, SK S4S 0A2**

Your mail and parcels will come to office LC110. Letters can be forwarded for 30 days after you leave, but parcels cannot be forwarded. Please notify all your correspondents of your address change.

**Your room phone is 1-306-352-1338 ext. 3 \_ \_ \_** (add your 3 digit room number)

You have local phone service provided in your room. You can purchase a long distance phone card if you wish to make long distance calls.

### **POLICIES AND PROCEDURES**

Violations of Luther policies may lead to disciplinary action by Luther College. Where such action is necessary, residents may also face civil or criminal prosecution. The Manager of Residence & Conference Services, Residence Assistants, Office Administrative Clerk, security personnel, and all other Luther College staff serve as authorized officials.

## **Community Living Standards**

Each resident is responsible for acting with respect to maintain our community living standards and agrees that:

1. If there are any actions by the resident or his/her guests that adversely affect people in the Luther community, the resident will cooperate with the Residence Staff and affected persons in attempting to resolve the difficulties. Failure to cooperate with, or verbal or physical abuse of any Luther staff member or other residents will result in eviction.
2. Disruptive or improper conduct of any resident or his/her guests may result in eviction or prosecution. Improper conduct includes negative comments of a sexual, racial, religious, ethnic, bullying, threatening or any other inappropriate nature.
3. Each resident has the responsibility to respect the person and property of other residents and of Luther College. Residents and their guests will respect all Luther Staff, residents and guests. Residents and their guests will not tamper with, take, nor vandalize Luther property.
4. The only pets allowed in The Student Village at Luther College are tropical fish less than 10 cm in length in a small (15 gallon or less) tank with prior approval of the Manger of Residence & Conference Services. Any fish or other life form deemed dangerous or poisonous are not allowed.
5. Use and possession of non-medical/illegal drugs are not allowed, and anyone found with them will be evicted immediately.
  - Marijuana/cannabis possession is legal; use ONLY off campus.  
<https://www.uregina.ca/policy/assets/docs/pdf/GOV-100-010%20Appendix%20A%20Cannabis%20on%20Campus.pdf>  
See Canadian laws: <http://www.justice.gc.ca/eng/cj-jp/cannabis/>
  - Tobacco possession is legal; use ONLY off campus. See UofR Smoke-Free Campus Policy above).
  - Vaping products (e-cigarettes) possession is legal; use ONLY off campus. See UofR Smoke-Free Campus Policy above.
6. Residents of legal drinking age (19 years in Saskatchewan, Canada) are allowed the privilege to use alcoholic beverages only in their rooms (private area) and only as long as it does not infringe on the rights of others. Kegs are prohibited. Alcohol cannot be legally consumed in public areas, and this includes all areas of the Residence except inside the assigned room. All unsealed alcohol found in a public area will be confiscated and disposed of. (A public space is accessible to other people, such as hallways and lounges. A private space is an area where accessibility is determined by one person, such as your room.)

“In Canada, with the exception of Quebec, possession of open containers of alcohol in public is generally a violation of provincial acts and municipal bylaws.” [https://en.wikipedia.org/wiki/Drinking\\_in\\_public#Canada](https://en.wikipedia.org/wiki/Drinking_in_public#Canada)  
Canadian Laws: <http://www.rcmp-grc.gc.ca/cycp-cpcj/dr-al/al-eng.htm>
7. Only the resident whose name and photo appears on the meal plan can use that meal plan. Meals cannot be shared with others, as the resident has only paid for their own food on their own meal plan. Guests may pay for any meals they wish to eat in Luther’s Cafeteria.
8. Weapons, firearms, firecrackers or explosives and/or anything that may be dangerous to others are not permitted in the Residence. Bicycles, weightlifting equipment and/ or weights, vehicle parts, and other large, heavy or dangerous items are not allowed in The Student Village at Luther College.

9. No objects may be thrown off of, or out of, Luther's building, balconies or down stairs.
10. No objects are to be left in any rooms, lounges, hallways, stairways, and/or storage rooms that will impede walkways and/or emergency exits.
11. Residents will not participate in, or allow any, offensive or illegal acts in The Student Village at Luther College will not conduct any business in Luther College.
12. A kitchenette is provided in The Cellar for resident snack use only. Residents will not have any cooking or heating appliances in the rooms or on the quads. (No microwaves, toasters, hot plates, room heaters, etc.). A small fridge, clothing iron, hair dryer and hair iron are permitted.
13. Quiet time is in effect every day from 11:00 p.m. to 7:00 a.m. Any quad may extend its quiet hours in response to the demands of students during the semester. A 24-hour quiet is in effect during the entire university final exam period. Please note the City of Regina bylaw #6980: *NO PERSON SHALL make, continue or cause to allow to be made or continued any loud, unnecessary or unusual noise or any noise whatsoever which either annoys, disturbs, injures, endangers or detracts from the comfort, repose, health, peace or safety of other persons within the limits of the City, except to the extent it is allowed by this Bylaw.*
14. You have the right to privacy; others also have the same right. While your room is your own, living as closely as we do means your actions may infringe on another's right to privacy, to sleep or study. It is against College policy to have guests in your room or in your Quad areas from 3:00 a.m. to 10:00 a.m. each day. Shower room facilities are strictly for the use of the residents on that Quad. (Please see The Student Village at Luther College policy relating to guests).

If you do have a guest visiting between 3:00 a.m. and 10:00 a.m., please socialize in the residence lobby or in The Cellar lounge area downstairs during this time (for noise and privacy reasons).

#### **What to do if Community Living Standards are Being Broken**

1. Politely speak to the person(s) involved about the issues or concerns to resolve the matter together.
2. If the offending action continues, ask your RA to help you talk to the offending person(s) at the time the issue is occurring.
3. If necessary, talk to the Manager of Residence & Conference Services and/or RA.

#### **Misconduct Guidelines**

Depending on the severity of the standards infringement as perceived by Luther staff, the following actions may apply:

**Strike 1:** Verbal warning from Luther staff.

**Strike 2:** Verbal warning from Luther staff.

**Strike 3:** Written warning of final contract notice and/or 48-hour suspension from the Residence at the discretion of the Manager of Residence & Conference Services.

**Strike 4:** The student's contract is cancelled and the student is permanently evicted from residence. No fees will be reduced nor refunded for the semester. Visitation privileges are revoked.

**If Luther deems the Residence contract violation as severe, Luther reserves the right to terminate the contract immediately and evict the resident without any warnings.**

Failure to comply with The Student Village at Luther College rules and responsibilities may result in one or more of the following consequences (not in order, at the discretion of the Manager of Residence & Conference Services):

- warning letter
- fines (individual or group)
- termination of the residence contract
- eviction
- being prevented from re-applying for residence
- having reapplication priority adjusted
- being banned from residence visitation
- probationary period
- behaviour contract

### **Room Entry and Guidelines**

When you sign The Student Village at Luther College Contract, you agree that Residence Staff, Maintenance or Housekeeping Staff, or other authorized Luther College employees or contractors may enter your room or quad at any time for the reasons of health, cleanliness, safety or general welfare, for repairs or maintenance, to inspect for compliance with any rules, regulations or laws, or to show a room to a prospective student.

We respect your right to freedom from illegal or unreasonable searches and invasions of privacy.

Nevertheless, the entry into or the search of the living quarters of a resident may be conducted when needed. Room inspections by Residence Staff may be scheduled or unscheduled, depending on the circumstances and the purpose of the inspection. The student shall be notified after the inspection has taken place.

Rooms and quads may be entered:

- By authorized Luther personnel to ensure that health, cleanliness, fire, safety or legal regulations are maintained, to make improvements or repairs, and to provide routine maintenance services, whether or not you are in.
- By authorized personnel without notice, in emergency situations to protect the safety, health and welfare of the residents, or to make emergency repairs to prevent damages to the property of the resident and of Luther.
- By authorized personnel without notice when there is a clear and present indication that a violation of regulations is being committed.
- By law enforcement officers in the performance of duties and in accordance with legally defined procedures.
- By authorized Luther staff without notice for check-in/check-out, safety and cleanliness checks and work orders submitted prior to occupancy. Policy violations in view will be referred for disciplinary action.
- By authorized maintenance personnel where a project is taking place. The residents involved are notified of such projects, when possible.

### **Harassment**

Harassment of any type, such as sexual, racial, or otherwise is a serious matter and will be treated confidentially. Luther College and the University of Regina have policies and procedures in place to deal fairly with these serious offences. You are welcome to talk with a Luther staff member about Luther's Harassment and Discrimination Prevention Policies as well as the policies for the UofR, or to talk with the campus Harassment and Discrimination Prevention Office.

Anyone identified as being involved in these acts will be referred for legal and disciplinary action.

Anyone being harassed or slandered should keep thorough written/printed documentation of the events and evidence and bring this to an RA or Residence staff. Other Luther and University of Regina staff members are available to offer support to residents that are affected.

University Policy: <https://www.uregina.ca/policy/browse-policy/policy-GOV-100-015.html>

### **Noise Policy**

Quiet hours are in effect from 11:00 p.m. to 7:00 a.m. daily. These hours can be extended when necessary. 24-hour quiet is in effect during the university final exam period.

All residents have the right to study and sleep in their room at any time, without unnecessary interruption. Residents are not allowed to cause or permit noise that disturbs others or exhibit disorderly conduct in the residence or on university grounds. If a problem should arise, please politely confront it at the time of the incident. If you need assistance, please call an RA immediately.

### **Controlled Substances (Illegal Drugs)**

You are not permitted to be in possession of, or associated with, the use or sale of illegal substances. Drug-related paraphernalia is not permitted. The use or sale of controlled substances is a serious offense and the resident will be asked to permanently and immediately vacate The Student Village at Luther College without notice at the time of the incident.

### **Alcoholic Beverages and Containers**

Refer to the community living standards for information about alcohol.

If a resident has a suspected substance abuse problem, disciplinary action will be taken and counselling for the resident may be mandated.

### **Fire Safety**

Luther's fire safety equipment (smoke detectors, sprinkler heads, door closers) is very sensitive to protect residents and guests.

Please do not touch or hang anything off of the sprinkler heads. Serious water damage may result, and you are liable for damages you cause.

**Smoking and vaping is only permitted off campus.** Any particulate in the air may be detected by sensors causing false alarms.

Any resident violating fire policies will be referred for disciplinary action and criminal prosecution, and may be evicted immediately.

Lamps with halogen bulbs and/or Torchiere style lamps, as well as any cooking or heating appliance and space heaters are not allowed for fire safety reasons.

### **Suicide/Self-harm Policy**

All suicide threats or attempts, behaviours putting yourself or others at risk, and potential threats of harm to yourself and others will all be considered serious events that require an intervention. Residence Staff may require the persons involved to have medical and/or psychological evaluation and treatment involving U of R Counselling Services or other professionals.

### **Gambling**

Gambling is not permitted in Luther College.

### **Solicitation/Advertising**

General solicitation or advertising in Residence is strictly prohibited. All advertising or posting of information must first be approved and stamped by the Financial & Residence Office (LC110).

### **Windows, Screens, Roof, and Balconies**

Residents are not allowed on outside ledges or roof areas of any Luther facility, except for on balconies in a safe manner. Any resident seen on the roof or elsewhere climbing, will be referred for disciplinary action and charged for damages. Climbing balconies is not permitted.

### **Campus Pandemic Updates**

Everyone on campus will be required to comply with all campus pandemic rules and regulations in place at the time. Please visit <https://www.uregina.ca/term-updates/> for updates.

If you have any questions about The Student Village at Luther College, please be sure to contact us at 1-306-585-5333 or [luther.college.residence@uregina.ca](mailto:luther.college.residence@uregina.ca).

**We hope you enjoy your stay at The Student Village at Luther College!**