



## Financial Handbook – 2019/2020

All fees are in Canadian dollars.

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### Application Fee and Deposits

#### **All New Students:**

A **\$100** non-refundable fee is due with the application.

#### **New and returning Saskatchewan students:**

All new Saskatchewan students are required to pay 10% tuition deposit (\$804 for 2019/20) upon acceptance; all returning students must submit a course request form and the deposit by March 22, 2019. This deposit will be applied to the tuition fees. If a student withdraws after May 1, the tuition deposit is forfeit.

Saskatchewan residency is defined in accordance with the regulation of the Ministry of Education of the Government of Saskatchewan. The Government subsidizes the tuition for Saskatchewan students.

#### **New Non-Saskatchewan students:**

**Full tuition, a \$3,000 education bond, \$500 damage deposit, dorm and ESL fees** (if applicable) are due upon acceptance in order to secure a spot in the education program. The education bond is a one-time fee and is refunded upon graduation, less any amounts owing on the student's account.

Returning students must submit their course request form and are required to pay the full Tuition, Dorm, and ESL fees by March 22, 2019. Classes will not be scheduled and a place will not held without full payment of fees.

## Tuition Fees

### Payment Plans

A tuition payment form must be completed and submitted with the tuition payment.

	One Payment International Students Due Upon Acceptance			Two Installments Due Upon Acceptance & January 15			Eight Installments Due 15th of each month Sept - April		
	Tuition	Early Payment Discount	Payment (after discount)	Tuition	Early Payment Discount	Payment (after discount)	Tuition	Early Payment Discount	Payment
Saskatchewan students	\$8,040	\$150	\$7,890	\$8,040	\$50/semester	\$3,995	\$8,040	\$0	\$1,005
Current Non-Saskatchewan students	\$21,675	N/A	\$21,675	N/A	N/A	N/A	N/A	N/A	N/A
New Non-Saskatchewan students	\$25,030	N/A	\$25,030	N/A	N/A	N/A	N/A	N/A	N/A

### Tuition for one semester

- Saskatchewan students **\$4,625**
- Non-Saskatchewan students **\$12,465**

### Family Discounts

Reduced tuition fees apply to families with more than one student registered in the same academic year (**based on Saskatchewan tuition**).

- Families with two students 20% discount for each student
- Families with three or more students 30% discount for each student

## Dorm Fees

	One Payment International Students Due Upon Acceptance	Two Installments Due upon Acceptance & January 15		Eight Installments Due 15th of each month Sept - April	
	Dorm Fees*	Dorm Fees*	Payment per installment	Dorm Fees*	Payment per installment
Saskatchewan students	\$12,560	\$12,560	\$6,280	\$12,560	\$1,570
Non-Saskatchewan students	\$12,560	N/A	N/A	N/A	N/A

\*Dorm fees include meals, snacks, laundry, high-speed internet, network printer access and the residence activity fee.

### **Dorm fees for one semester**

- Saskatchewan and Non-Saskatchewan students     **\$7,220**

### **Damage Deposit**

A room damage deposit of **\$500** is due upon acceptance. The deposit is refunded when a student withdraws or graduates, less any costs incurred in repairing damage to the room or its fixtures, or any dorm-related charges. The damage deposit is a one-time fee and will be held over the length of the student's stay at Luther College.

**Refund of damage deposit and education bond may take up to 8 weeks.**

## **ESL, IB, Course and other Additional Fees**

### **ESL Course Fees**

Please visit our website for more information on our ESL Program.

- **Intermediate – \$14,200**
- **Advanced – \$9,200**
- **Special Advanced - \$18,200**
- **Higher Level – \$6,400**

### **International Baccalaureate (IB) Course Fees (non-refundable, per year):**

- Grade 11 diploma program             \$350
- Grade 12 diploma program             \$400
- Grade 11 certificate program           \$200
- Grade 12 certificate program           \$350

**Communication Media**                     \$125 per class

**Physical Education** (grade 11 & 12)     \$125 per class

### **Cafeteria**

Day students may purchase a semester lunch plan, purchase meals on a daily basis or load a cash balance on their fob. A semester lunch plan is \$625 per semester. Any cash amount may be loaded on a student's fob; however, there is a 10% savings if you add \$100 or more, i.e. \$110 worth of meals for \$100.

To purchase a single meal the prices are: \$6.25 for breakfast, \$9.00 for lunch and \$10.00 for dinner.

Semester lunch plans are purchased through the Main Office. All other meal purchases are processed in the cafeteria. Please visit our website for more information about our cafeteria.

## Transportation

Luther College coordinates bus service to and from areas in Regina, where student demand makes it feasible, as well as service to White City. Please visit our website for more information on the School Bus Program.

- Two-way service in Regina \$320 per semester
- One-way service in Regina \$215 per semester
- Two-way service White City \$435 per semester
- One-way service in White City \$275 per semester

## Additional Fees

Additional charges apply to activities that students choose to participate in each year or where purchases are made or services rendered specifically for an individual student. Additional fees associated with programs, co-curricular activities and trips other than those listed here may apply and costs vary. Incidental expenses are billed monthly and payment is due within 30 days of billing.

## Scholarships, Bursaries and Financial Assistance

Luther College offers a range of financial support options, including scholarships, bursaries and financial assistance for Saskatchewan students. Applications are due March 1. Some scholarships and bursaries are for academic merit; others are for financial need; still others address the interests of students.

For a full listing of scholarships available to Luther College students, please visit our website.

Students requesting financial assistance are required to complete the Apple Financial Services online application each year. Applications are accepted starting November 1 and are due by March 1.

## Refunds and Withdrawals

Withdrawal notices for out-of-country students must be received in writing by June 14 (November 15 second semester) in order to be eligible for full refunds. All refunds are subject to a 10% tuition administrative charge. If a withdrawal notice is received after the specified date listed all fees will be forfeit.

If a Saskatchewan student withdraws within 60 calendar days of the first day of classes of a semester, tuition fees will be refunded on a prorated basis,(with a minimum of 10% being held). If the student withdraws after this time all fees will be forfeit.

Once a semester has begun there will be no refunds issued for the class fees of ESL, physical education, Communication Media, or IB.

**Please note:** Refunds may take up to 8 weeks to be processed.

## **Additional Information**

### **Late Arrivals**

Non-Saskatchewan students who arrive or return for classes late will be charged a late fee of \$1500 (taken from their Education Bond).

### **Payment Methods and Banking Arrangements**

All students must submit their payment with their [Tuition Payment Form](#).

### **International (Non-Saskatchewan) Students**

The following forms of payment are accepted:

- **Wire transfer or credit card with CIBC Student Pay (preferred method)**  
<https://pay.cibc.com/luther>
- International money order or certified cheque

### **Saskatchewan Students**

The following forms of payment are accepted:

- **Preauthorized debit payment (preferred method)** - enclose a VOID cheque
- Cash or debit (in person only)
- Cheque, made payable to Luther College, Regina
- Visa or MasterCard

All payments for Saskatchewan and non-Saskatchewan students must be made in Canadian funds. Students are responsible for all bank fees, including charges for wire transfers and payments through Open Apply, Luther College's online application process.

Luther College will not advance or hold funds on behalf of a student.

**Penalty for Late Payment**

All accounts overdue by 15 days or more may be charged a late payment fee of prime plus 3% interest.

**Declined Transaction Fees**

All returned cheques, and/or declined pre-authorization payments for tuition payment plans will be charged a \$25 declined transaction fee.

**Outstanding Fees**

Luther College reserves the right to withhold a student's final marks if fees are outstanding at the end of the academic year.

**Tax Receipts**

Luther College issues the following tax receipts:

- Charitable donation receipts for a portion of the tuition fees paid each year;
- Child care receipts for dormitory students