

Class 5 Driver Training Guidelines

For general workplace guidelines, please refer to [COVID-19 Workplace Information](#). All businesses operating in Saskatchewan must be in compliance with these guidelines. The information below provides specific information for Class 5 driver training.

Beginning June 8, 2020 Class 5 driver training will be allowed to operate. All driver training organizations must continue to take measures as outlined by the Chief Medical Health Officer to promote physical distancing where possible, and where not, use appropriate personal protective equipment (PPE). For more information, see [P.18](#).

Client Considerations

- Initial client bookings will need to be limited to maintain necessary public health measures. Client bookings should be scheduled in a manner that ensures no more than 15 clients (provided physical distancing can be maintained) and limits the number of people required to gather in waiting areas. Two metre physical distancing must be maintained.
 - Enhanced cleaning and disinfection of common areas is required.
 - Alternative solutions to waiting areas should be considered, such as asking people to wait in vehicles and text messaging or calling when appointments are ready.
 - At the time of booking or in advance of an appointment, staff should call clients to inform them of the public health measures. Staff should also ask if clients have been experiencing symptoms of illness consistent with COVID-19.
 - Staff should screen clients for symptoms consistent with COVID-19 using the provincial screening tool. Anyone who is symptomatic should be asked to reschedule, return home immediately and call 811 for more information regarding COVID-19.
 - Visual cues and directional flow through the facility can be used to support physical distancing.
 - Shared facilities, office equipment, and common touch surfaces such as telephones, computers, reception areas, and washrooms, must receive increased cleaning and disinfection.
 - Shared spaces used by multiple clients must be cleaned and disinfected between clients. This also includes common touch surfaces in vehicles such as door handles, steering wheel, gear shifts, signal lights, etc.
 - Non-essential items should be removed from client waiting areas, including magazines, toys, complimentary phone chargers, remote controls, etc.
 - During training and transactions, if possible, limit the exchange of papers such as receipts and certificates. Where possible, payments should be accepted through contactless methods (e.g. tap or e-transfer).
 - All instructors must practice effective hand hygiene after each client - washing their hands with soap and water or an alcohol-based hand sanitizer approved by Health Canada (DIN or NPN number).
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Cleaning and Disinfecting of Client Vehicle

- Commonly touched surfaces and shared equipment must be cleaned and disinfected after contact between individuals, even when not visibly soiled. This includes increased cleaning and disinfection of all common touch surfaces including door handles, steering wheel, gear shifts, signal lights, etc.
- Driver training vehicles must be cleaned and disinfected prior to the start of each day. Vehicles must be cleaned and disinfected between each client. Students/instructors retain the right to choose not be trained in a vehicle they believe lacks proper cleaning and disinfection.
- For services that are provided using the client's vehicle, the client should, in advance, be provided instructions and ensure that his/her vehicle is cleaned and disinfected prior to the appointment. Instructors may want to consider providing cleaning and disinfecting supplies for use by clients.
- Commonly touched surfaces by employees must be cleaned and disinfected regularly. Wherever possible, each employee should use their own products. If product bottles are shared, they must be cleaned and disinfected between uses.
- Providers should ensure that facilities are cleaned and disinfected prior to opening.
- All label instructions for disinfectants, including contact time, should be followed.
- Workplaces should provide employees with resources such as tissues, no-touch trash receptacles, hand soap, alcohol-based hand sanitizers, disinfectants, and disposable towels to promote a safe and hygienic work environment.
- Hand sanitizers must be approved by Health Canada (DIN or NPN number).
- Cleaning and sanitizing information is available in the [Environmental Cleaning and Disinfection Guidelines](#).

Personal Protective Equipment

- Employers should carefully consider the appropriate use of personal protective equipment for staff and patients/clients. For more information, see [P.18](#).
 - Instructors must wear PPE, including a procedural/surgical mask and eye protection when in the vehicle with clients. Clients must wear a procedural/surgical mask.
 - Fresh air ventilation should be used as much as possible when in a vehicle with a client.
 - Glove use is not required. If gloves are used, they should be changed after every interaction and when changing tasks. Hand hygiene must be performed between every glove change – hand sanitizer or hand washing with soap and water.
 - Workplaces should have protocols for donning and doffing PPE, as well as instructions for proper disposal of it. Information on donning PPE is provided in the Re-Open Saskatchewan Plan. More information on PPE can be found in the [Appropriate Use of Personal Protective Equipment \(PPE\) Guidelines](#).
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Additional Further Information

- All employees in close contact with the public should self-monitor for symptoms and use the [self-assessment tool](#) available at [saskatchewan.ca/COVID19](https://www.saskatchewan.ca/COVID19).
- Where available, Infection Prevention and Control or Occupational Health and Safety staff in the workplace can assist in monitoring employee symptoms and provide advice in line with the public health order.
- COVID-19 information specific to workplaces can be found on the Government of Saskatchewan website at <https://www.saskatchewan.ca/government/health-care-administration-and-provider-resources/treatment-procedures-and-guidelines/emerging-public-health-issues/2019-novel-coronavirus/public-health-measures/workplaces>.

For additional information, please call the Business Response Team at 1-844-800-8688 or email supportforbusiness@gov.sk.ca.
